

MAYFIELD CENTRAL SCHOOL DISTRICT

**AUDITED FINANCIAL STATEMENTS
AND
SUPPLEMENTAL SCHEDULES**

JUNE 30, 2018

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INDEPENDENT AUDITORS' REPORT

To the President and the Other Members
of the Board of Education of the
Mayfield Central School District
Mayfield, New York

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Mayfield Central School District (the "District"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Mayfield Central School District, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and schedule of funding progress other post-employment benefits and schedules of local government's proportionate share of the net pension liability and contributions on pages 3 through 11 and pages 47 through 51 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The supplementary information on pages 52 through 54, as described in the table of contents and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 16, 2018, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

WEST & COMPANY CPAs PC

Gloversville, New York
October 16, 2018

MAYFIELD CENTRAL SCHOOL DISTRICT
MANAGEMENT’S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

The following is a discussion and analysis of the School District’s financial performance for the fiscal year ended June 30, 2018. This section is a summary of the School District’s financial activities based on currently known facts, decisions or conditions. It is also based on both the government-wide and fund-based financial statements. The results of the current year are discussed in comparison with the prior year with an emphasis on the current year. Additionally, a comparative analysis of government-wide data is also presented. This section is only an introduction and should be read in conjunction with the School District’s financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

- Government-wide net position (deficit) of the School District was \$(18,557,579).
- The District is in the midst of a capital project and the Capital Fund shows a fund balance deficit of \$8,073,208 due to short-term debt issuances in advance of permanent financing. The deficit will be eliminated when the BAN’s are redeemed or converted to permanent financing.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts: MD&A (this section), the basic financial statements and required supplementary information. The basic financial statements include two kinds of statements that present different views of the School District:

- The first two statements are *District-wide financial statements* that provide both *short-term* and *long-term* information about the School District’s *overall* financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the School District, reporting the School District’s operations in *more detail* than the District-wide statements. The *government fund statements* tell how basic services such as regular and special education were financed in the *short-term*, as well as what remains for future spending.
- The remaining statements are *funds* statements tell how basic services such as regular and special education were financed in the *short-term*, as well as what remains for future spending.
- *Fiduciary funds statements* provide information about the financial relationships in which the School District acts solely as a *trustee* or *agent* for the benefit of others.

The financial statements also include notes that provide additional information about the financial statements and the balances reported. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the School District’s budget for the year.

Table A-1 summarizes the major features of the School District’s financial statements, including the portion of the School District’s activities that they cover and the types of information that they contain. The remainder of this overview section highlights the structure and contents of each statement.

Table A-1: Major Features of the District-Wide and Fund Financial Statements

	District-Wide	Fund Financial Statements	
		Governmental Funds	Fiduciary Funds
Scope	Entire District (except fiduciary funds)	The activities of the School District that are not proprietary or fiduciary, such as instruction and special education	Instances in which the School District administers resources on behalf of someone else, such as scholarship programs and student activities monies
Required financial statements	<ul style="list-style-type: none"> • Statement of net position • Statement of activities 	<ul style="list-style-type: none"> • Balance sheet • Statement of revenues, expenditures, and changes in fund balances 	<ul style="list-style-type: none"> • Statement of fiduciary net position • Statement of changes in fiduciary net position
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of asset/deferred outflows of resources/liability/deferred inflows of resources information	All assets, deferred outflows of resources, liabilities and deferred inflows of resources, both financial and capital, short-term and long-term	Generally, assets and deferred outflows of resources expected to be used up and liabilities and deferred inflows of resources that come due or available during the year or soon thereafter; no capital assets or long-term liabilities included	All assets, deferred outflows of resources (if any), liabilities and deferred inflows of resources (if any), both short-term and long-term; funds do not currently contain capital assets, although they can
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

District-Wide Statements

The District-wide statements report information about the School District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the School District's assets, deferred outflows of resources, liabilities and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two District-wide statements report the School District's *net position* and how it has changed. Net position – the difference between the School District's assets, deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the School District's financial health or *position*.

- Over time, increases or decreases in the School District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- For assessment of the overall health of the School District, additional nonfinancial factors such as changes in the property tax bases and the condition of buildings and other facilities should be considered.

Net position of the governmental activities differ from the governmental fund balance because governmental fund level statements only report transactions using or providing current financial resources. Also, capital assets are reported as expenditures when financial resources (dollars) are expended to purchase or build such assets. Likewise, the financial resources that may have been borrowed are considered revenue when they are received. Principal and interest payments are considered expenditures when paid. Depreciation is not calculated. Capital assets and long-term debt are accounted for in account groups and do not affect the fund balance.

District-wide statements use an economic resources measurement focus and full accrual basis of accounting that involves the following steps to prepare the statement of net position.

- Capitalize current outlays for capital assets.
- Report long-term debt as a liability.
- Calculate revenue and expenditures using the economic resources measurement focus and the full accrual basis of accounting.
- Allocate net position balances as follows:
 - Net position invested in capital assets, net of debt.
 - Restricted net positions are those with constraints placed on use by external sources or imposed by law.
 - Unrestricted net positions are net positions that do not meet any of the above restrictions.

Fund Financial Statements

The fund financial statements provide more detailed information about the School District's funds, focusing on its most significant or "major" funds - not the School District as a whole. Funds are accounting devices the School District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by state law and by bond covenants.
- The District establishes other funds to control and to manage money for particular purposes (such as repaying its long-term debts) or to show that it is properly using certain revenues (such as federal grants).

The District has two kinds of funds:

- **Governmental Funds:** Most of the School District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs.

Because this information does not encompass the additional long-term focus of the District-wide statements, additional information at the bottom of the governmental funds statements explains the relationship (or differences) between them. The governmental fund statements focus primarily on current financial resources and often have a budgetary orientation. Governmental funds include the general fund, special aid fund, school lunch fund and the capital project fund. Required financial statements are the balance sheet and the statement of revenue, expenditures and changes in fund balance.

- **Fiduciary Funds:** The School District is the trustee, or fiduciary, for assets that belong to others, such as the scholarship fund and the student activities funds. The School District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The School District excludes these activities from the District-wide financial statements because it cannot use these assets to finance its operations. Fiduciary fund reporting focuses on net position and changes in net position.

FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT AS A WHOLE

Table A- 2: Condensed Statement of Net Position

	Fiscal Year 2018	Fiscal Year 2017	Percentage Change (Incr.;-Decr.)
Assets			
Current and other assets	\$ 13,695,087	\$ 10,539,159	29.9%
Capital assets - net	30,916,102	26,350,381	17.3%
Total Assets	44,611,189	36,889,540	20.9%
Deferred Outflows of Resources	4,124,928	4,075,385	1.2%
Liabilities			
Current liabilities	15,573,143	8,169,466	90.6%
Long-term liabilities	48,336,369	12,236,066	295.0%
Total Liabilities	63,909,512	20,405,532	213.2%
Deferred Inflows of Resources	3,384,184	1,432,600	136.2%
Net Position			
Net investment in capital assets	21,298,605	21,030,590	1.3%
Restricted	3,298,212	3,518,717	-6.3%
Unrestricted	(43,154,396)	(5,422,514)	-695.8%
Total Net Position	<u>\$ (18,557,579)</u>	<u>\$ 19,126,793</u>	-197.0%

By far, the largest component of the School District's net position reflects its net investment in capital assets. The School District uses these capital assets to provide services to the students and consequently, these assets are not available for future spending. Although the School District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

Changes in Net Position

The School District's 2018 revenues were \$19,159,681 (see Table A-3). Property taxes and New York State aid accounted for the majority of revenues by contributing 35.3% and 49.6%, respectively, of the total revenues raised (see Table A-4). The remainder of revenues came from fees for services, use of money and property, operating grants and other miscellaneous sources.

The total cost of all programs and services totaled \$18,395,527 for 2018. These expenses are predominantly for the education, supervision and transportation of students (see Table A-5).

Net position increased during the year by \$764,154.

Table A-3: Changes in Net Position from Operating Results

	Fiscal Year 2018	Fiscal Year 2017	Percentage Change (Incr.;-Decr.)
Revenues			
Program Revenues			
Charges for services	\$ 263,411	\$ 278,125	-5.3%
Operating grants and contributions	1,020,460	921,620	10.7%
General Revenues			
Property taxes	7,538,072	7,248,187	4.0%
State formula aid	9,496,977	8,991,845	5.6%
Federal sources	125,177	104,180	20.2%
Use of money and property	63,627	136,274	-53.3%
Sale of property and compensation for loss	0	1,290	-100.0%
Miscellaneous	651,957	370,385	76.0%
Total Revenues	19,159,681	18,051,906	6.1%
Expenses			
General support	3,190,765	3,467,090	-8.0%
Instruction	13,168,838	13,892,081	-5.2%
Transportation	1,326,450	1,587,727	-16.5%
Debt service	310,826	82,200	278.1%
Cost of sales – Lunch Program	398,648	406,854	-2.0%
Total Expenses	18,395,527	19,435,952	-5.4%
Total Increase (Decrease) in Net Position	\$ 764,154	\$ (1,384,046)	155.2%

Table A-4

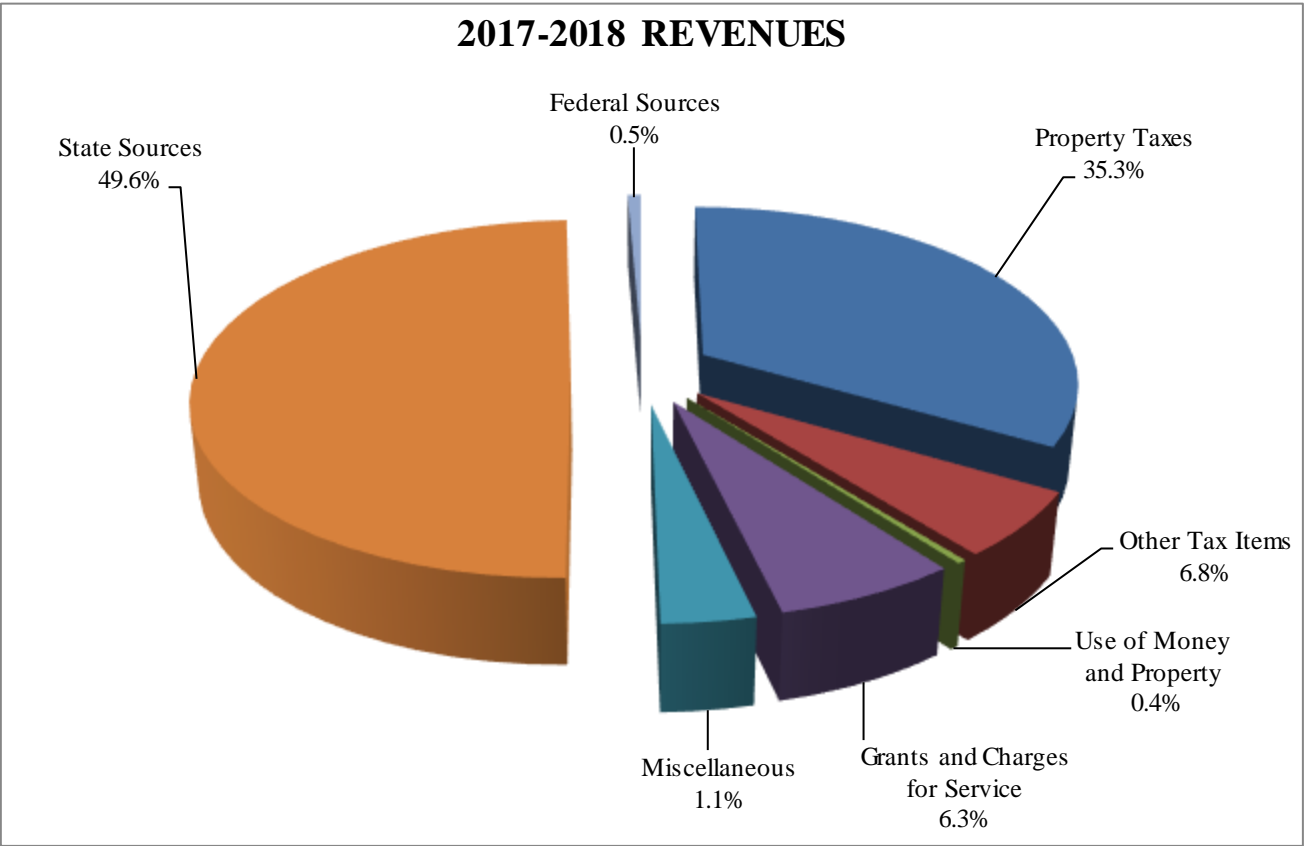
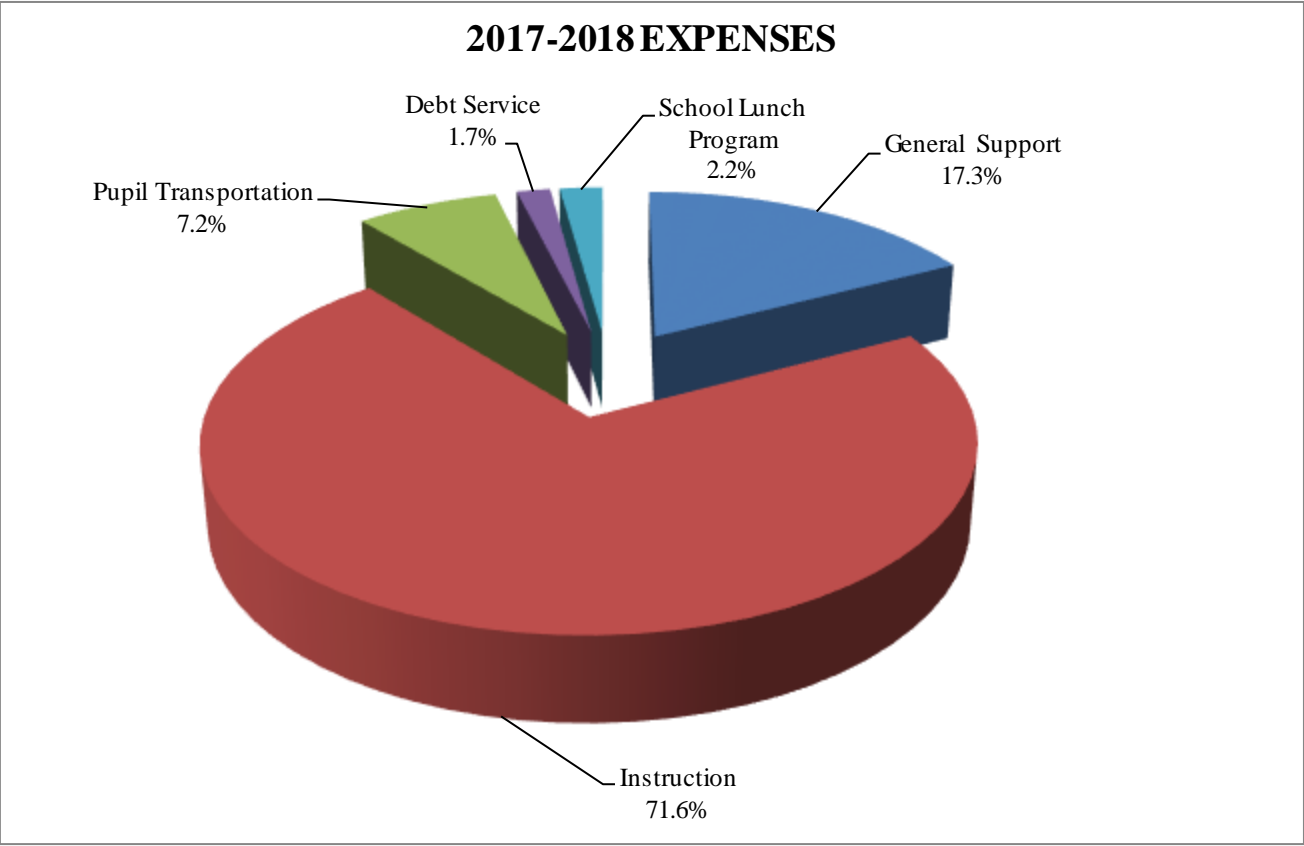


Table A-5



Governmental Activities

Revenues for the School District's governmental activities totaled \$19,159,681, while total expenses were \$18,395,527. Accordingly, net position increased by \$764,154. The continuation of the School District's solid financial condition can be attributed to:

- Effective leadership by the Board of Education.
- Community support for the School District's annual budget.
- Continued state and federal aid.
- Strategic use of services from BOCES.

Table A-6 presents the cost of several of the School District's major activities. The figure also shows each activity's net cost (total cost less fees generated by the activity and intergovernmental aid provided for specific programs). The net cost shows the financial burden placed on the School District's taxpayers by each of these functions.

Table A-6

Net Cost of Governmental Activities						
	Total Cost of Services		Percentage Change	Net Cost of Services		Percentage Change
	2018	2017	(Incr.; -Decr.)	2018	2017	(Incr.; -Decr.)
General support	\$ 3,190,765	\$ 3,467,090	-8.0%	\$ 3,190,765	\$ 3,467,090	-8.0%
Instruction	13,168,838	13,892,081	-5.2%	12,268,259	13,071,919	-6.1%
Pupil transportation	1,326,450	1,587,727	-16.5%	1,326,450	1,587,727	-16.5%
Debt service - interest	310,826	82,200	278.1%	310,826	82,200	278.1%
Cost of sales - lunch program	398,648	406,854	-2.0%	15,356	27,271	-43.7%
Totals	\$18,395,527	\$19,435,952		\$17,111,656	\$18,236,207	

Employee benefits and depreciation have been allocated amongst the programs.

- The cost of all governmental activities for the year was \$18,395,527.
- The users of the School District's programs financed \$263,411 of the costs.
- The federal and state government financed \$1,020,460 of the costs.
- The majority of costs were financed by the School District's taxpayers and unallocated New York State aid.

FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS

Variances between years for the governmental fund financial statements are not the same as variances between years for the District-wide financial statements. The School District's governmental funds are presented on the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under this method of presentation, governmental funds do not include long-term liabilities for the funds' projects and capital assets purchased by the funds. Governmental funds will include proceeds from the issuance of debt, the current payments for capital assets and the current payments for debt.

The focus of the School District's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the School District's financial requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is the primary operating fund of the School District. At the end of the current fiscal year, the total fund balance of this fund was \$5,081,722, of which \$802,351 (or 4.27% of the ensuing year's budget) was unassigned.

New York State Law limits the amount of unassigned fund balance that can be retained to 4% of the ensuing year's budget, exclusive of the amount designated for the subsequent year's budget. The District was not within this limit.

The General Fund is the only fund for which a budget is legally adopted.

CAPITAL ASSET AND DEBT ADMINISTRATION

As of June 30, 2018, the School District had \$30,916,102 invested in a broad range of capital assets including land, buildings, buses, athletic facilities, computers and other educational equipment, net of accumulated depreciation.

Table A-7

Capital Assets (net of depreciation)	Governmental Activities and Total School District		Percentage Change (Incr.; -Decr.)
	2018	2017	
Land and land improvements	\$ 2,064,541	\$ 2,064,541	0%
Construction in progress	8,882,532	3,722,515	139%
Buildings and equipment	19,969,029	20,563,325	-2.9%
Totals	\$ 30,916,102	\$ 26,350,381	17.3%

During 2018, the School District reduced its general obligation bonds by \$260,000. The other debt category is comprised of other post-employment benefits and compensated absences. More detailed information about the School District's long-term debt is included in the notes to the basic financial statements.

Table A-8

Outstanding Long-Term Debt	Total School District		Percentage Change (Incr.; -Decr.)
	2018	2017	
General obligation bonds (financed with property taxes)	\$ 1,845,000	\$ 2,105,000	-12.4%
All other debt	45,636,504	8,460,606	439.4%
Totals	\$ 47,481,504	\$ 10,565,606	349.4%

FACTORS BEARING ON THE DISTRICT'S FUTURE

Factors bearing in the District:

- With State Aid revenue slated for 51% of the overall budget, any elimination or delay of aid will have an adverse impact on the education programs at the Mayfield Central School District. This impact would range potentially from program disruption and/or modification to elimination.
- The District continues to work on the SED approved \$15.5 million dollar reconstruction project. This project will help relieve some of the major repair costs expensed from the general fund. Conversions to LED lighting and upgrades to the heating and ventilation system will allow the District to realize increased efficiencies in both buildings.

CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide the School District's citizens, taxpayers, customers, investors and creditors with a general overview of the School District's finances and to demonstrate the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact:

Mr. Jon W. Peterson, Superintendent
Mayfield Central School District
27 School Street
Mayfield, New York 12117
Phone: 518-661-8207

MAYFIELD CENTRAL SCHOOL DISTRICT

STATEMENT OF NET POSITION

JUNE 30, 2018

ASSETS	
Cash	
Unrestricted	\$ 8,267,422
Restricted	3,298,197
Receivables	
State and Federal aid	1,657,769
Other receivables	177,255
Inventories	16,873
Prepaid expenses	10,000
Net pension asset - proportionate share	267,571
Capital assets, net of depreciation	30,916,102
Total Assets	44,611,189
DEFERRED OUTFLOWS OF RESOURCES	
Pensions	4,124,928
Total Deferred Outflows of Resources	4,124,928
LIABILITIES	
Payables	
Accounts payable	597,313
Due to fiduciary funds	686
Due to other governments	144
Bond anticipation notes payable	14,975,000
Long-term liabilities	
Due and payable within one year	
Due to Teachers' Retirement System	591,008
Due to Employees' Retirement System	73,040
Unexpended grant revenue	3,203
Bonds payable	275,000
Due and payable after one year	
Bonds payable	1,570,000
Other post-employment benefits	45,331,710
Net pension liability - proportionate share	187,614
Compensated absences payable	304,794
Total Liabilities	63,909,512
DEFERRED INFLOWS OF RESOURCES	
Other post-employment benefits	1,969,586
Pensions	1,414,598
Total Deferred Inflows of Resources	3,384,184
NET POSITION	
Net investment in capital assets	21,298,605
Restricted	
Reserve for employee benefit accrued liability	402,092
Repair reserve	265,372
Workers' compensation reserve	96,691
Reserve for debt	802
Capital reserve	1,392,870
Retirement contribution reserve	992,776
Insurance reserve	40,038
Unemployment insurance reserve	107,571
Unrestricted	(43,154,396)
Total Net Position	\$ (18,557,579)

See notes to basic financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT
STATEMENT OF ACTIVITIES AND CHANGE IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2018

	<u>Expenses</u>	<u>Program Revenues</u> <u>Charges for</u> <u>Services</u>	<u>Operating</u> <u>Grants</u>	<u>Net (Expense)</u> <u>Revenue and</u> <u>Changes in</u> <u>Net Position</u>
FUNCTIONS/PROGRAMS				
General support	\$ 3,190,765	\$ 0	\$ 0	\$ (3,190,765)
Instruction	13,168,838	(137,014)	(763,565)	(12,268,259)
Pupil transportation	1,326,450	0	0	(1,326,450)
Debt service	310,826	0	0	(310,826)
School lunch program	398,648	(126,397)	(256,895)	(15,356)
Total Functions and Programs	<u>\$ 18,395,527</u>	<u>\$ (263,411)</u>	<u>\$ (1,020,460)</u>	<u>(17,111,656)</u>
GENERAL REVENUES				
Real property taxes				6,394,352
Other tax items				1,143,720
Use of money and property				63,627
Miscellaneous				651,957
State sources				9,496,977
Federal sources				125,177
Total General Revenues				<u>17,875,810</u>
CHANGE IN NET POSITION				764,154
TOTAL NET POSITION - BEGINNING OF YEAR, AS RESTATED				<u>(19,321,733)</u>
TOTAL NET POSITION - END OF YEAR				<u>\$ (18,557,579)</u>

See notes to basic financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT
BALANCE SHEET – GOVERNMENTAL FUNDS

JUNE 30, 2018

	General	Special Aid	School Lunch	Debt Service	Capital	Total Governmental Funds
ASSETS						
Cash						
Unrestricted	\$ 1,040,955	\$ 23,223	\$ 741	\$ 0	\$ 7,202,503	\$ 8,267,422
Restricted	3,297,410	0	0	787	0	3,298,197
Due from other funds	606,664	0	161,390	15	50,854	818,923
State and Federal aid	1,019,409	268,765	0	0	369,595	1,657,769
Other receivables	177,255	0	0	0	0	177,255
Prepaid expense	10,000	0	0	0	0	10,000
Inventories	0	0	16,873	0	0	16,873
TOTAL ASSETS	\$ 6,151,693	\$ 291,988	\$ 179,004	\$ 802	\$ 7,622,952	\$ 14,246,439
LIABILITIES						
Accounts payable	\$ 243,847	\$ 1,577	\$ 1,054	\$ 0	\$ 350,835	\$ 597,313
Due to other funds	161,390	287,208	0	0	370,325	818,923
Due to fiduciary funds	686	0	0	0	0	686
Bond anticipation notes payable	0	0	0	0	14,975,000	14,975,000
Due to other governments	0	0	144	0	0	144
Due to Employees' Retirement System	73,040	0	0	0	0	73,040
Due to Teachers' Retirement System	591,008	0	0	0	0	591,008
Unearned	0	3,203	0	0	0	3,203
Total Liabilities	1,069,971	291,988	1,198	0	15,696,160	17,059,317
FUND BALANCE						
Nonspendable	10,000	0	16,873	0	0	26,873
Restricted						
Reserve for employee benefit accrued liability	402,092	0	0	0	0	402,092
Repair reserve	265,372	0	0	0	0	265,372
Workers' compensation reserve	96,691	0	0	0	0	96,691
Reserve for debt	0	0	0	802	0	802
Capital reserve	1,392,870	0	0	0	0	1,392,870
Retirement contribution reserve	992,776	0	0	0	0	992,776
Insurance reserve	40,038	0	0	0	0	40,038
Unemployment insurance reserve	107,571	0	0	0	0	107,571
Assigned	971,961	0	160,933	0	0	1,132,894
Unassigned	802,351	0	0	0	(8,073,208)	(7,270,857)
Total Fund Balance	5,081,722	0	177,806	802	(8,073,208)	(2,812,878)
TOTAL LIABILITIES AND FUND BALANCE	\$ 6,151,693	\$ 291,988	\$ 179,004	\$ 802	\$ 7,622,952	\$ 14,246,439

See notes to basic financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT
RECONCILIATION OF GOVERNMENTAL FUNDS
BALANCE SHEET TO STATEMENT OF NET POSITION
FOR THE YEAR ENDED JUNE 30, 2018

Total fund balance - governmental funds balance sheet (page 14)	\$ (2,812,878)
Add:	
Land, building and equipment, net of accumulated depreciation	30,916,102
Net pension asset - proportionate share	267,571
Pensions	4,124,928
Total	<u>35,308,601</u>
Deduct:	
Compensated absences	304,794
Other post-employment benefits	47,301,296
Net pension liability - proportionate share	187,614
Pensions	1,414,598
Long and short-term bonds payable	1,845,000
Total	<u>51,053,302</u>
NET POSITION (DEFICIT), GOVERNMENTAL ACTIVITIES	<u><u>\$ (18,557,579)</u></u>

See notes to basic financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2018

	General	Special Aid	School Lunch	Debt Service	Capital	Total Governmental Funds
REVENUES						
Real property taxes	\$ 6,394,352	\$ 0	\$ 0	\$ 0	\$ 0	\$ 6,394,352
Other tax items	1,143,720	0	0	0	0	1,143,720
Charges for services	137,014	0	0	0	0	137,014
Use of money and property	62,811	0	14	802	0	63,627
Miscellaneous	444,369	4,703	321	0	202,564	651,957
State sources	9,127,382	185,665	7,865	0	369,595	9,690,507
Federal sources	125,177	577,900	225,800	0	0	928,877
Surplus food	0	0	23,230	0	0	23,230
Sales - school lunch	0	0	126,397	0	0	126,397
Total Revenues	17,434,825	768,268	383,627	802	572,159	19,159,681
EXPENDITURES						
General support	2,241,999	0	0	0	0	2,241,999
Instruction	8,470,492	782,620	0	0	0	9,253,112
Pupil transportation	932,033	0	0	0	0	932,033
Employee benefits	5,073,544	0	92,293	0	0	5,165,837
Principal	465,000	0	0	0	0	465,000
Interest	310,826	0	0	0	0	310,826
Cost of sales	0	0	269,797	0	0	269,797
Capital outlay	0	0	0	0	5,160,017	5,160,017
Total Expenditures	17,493,894	782,620	362,090	0	5,160,017	23,798,621
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(59,069)	(14,352)	21,537	802	(4,587,858)	(4,638,940)
OTHER FINANCING SOURCES AND USES						
Bans redeemed from appropriations	0	0	0	0	205,000	205,000
Operating transfers in	0	14,352	0	0	12,165	26,517
Operating transfers (out)	(14,352)	0	0	(12,165)	0	(26,517)
Total Other Sources (Uses)	(14,352)	14,352	0	(12,165)	217,165	205,000
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND USES	(73,421)	0	21,537	(11,363)	(4,370,693)	(4,433,940)
FUND BALANCE - BEGINNING OF YEAR	5,155,143	0	156,269	12,165	(3,702,515)	1,621,062
FUND BALANCE - END OF YEAR	\$ 5,081,722	\$ 0	\$ 177,806	\$ 802	\$ (8,073,208)	\$ (2,812,878)

See notes to basic financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT

**RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES TO STATEMENT OF ACTIVITIES**

FOR THE YEAR ENDED JUNE 30, 2018

REVENUES - STATEMENT OF ACTIVITIES		\$ 19,159,681
EXPENDITURES	\$ 23,798,621	
Add:		
Depreciation	868,995	
Increase in other post-employment benefits	<u>821,732</u>	
	1,690,727	
Deduct:		
Decrease in compensated absences	124,774	
Change in fixed assets	5,434,716	
Pensions	1,069,331	
BANs redeemed from appropriations	205,000	
Principal payments of long-term debt	<u>260,000</u>	
	<u>7,093,821</u>	
EXPENDITURES - STATEMENT OF ACTIVITIES		<u>18,395,527</u>
CHANGE IN NET POSITION		<u><u>\$ 764,154</u></u>

See notes to basic financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2018

	<u>Private Purpose Trust</u>	<u>Agency</u>
ASSETS		
Cash	\$ 50,093	\$ 113,496
Due from governmental funds	<u>0</u>	<u>686</u>
Total Assets	<u><u>\$ 50,093</u></u>	<u><u>\$ 114,182</u></u>
LIABILITIES		
Extraclassroom activity balances	\$ 0	\$ 39,216
Other liabilities	<u>0</u>	<u>74,966</u>
Total Liabilities	<u>0</u>	<u><u>\$ 114,182</u></u>
NET POSITION		
Reserved for scholarships	<u><u>\$ 50,093</u></u>	

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2018

ADDITIONS	
Investment earnings	\$ 2
Gifts and contributions	<u>8,397</u>
Total additions	8,399
DEDUCTIONS	
Scholarships and awards	<u>1,550</u>
Total deductions	<u>1,550</u>
CHANGE IN NET POSITION	6,849
NET POSITION - BEGINNING OF YEAR	<u>43,244</u>
NET POSITION - END OF YEAR	<u><u>\$ 50,093</u></u>

See notes to basic financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF CERTAIN SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Mayfield Central School District (the “District”) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. Those principles are prescribed by the Governmental Accounting Standards Board (GASB), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Significant accounting principles and policies utilized by the District are described below:

A) Reporting Entity

The Mayfield Central School District is governed by the laws of New York State. The District is an independent entity governed by an elected Board of Education consisting of seven members. The President of the Board serves as the chief fiscal officer and the Superintendent is the chief executive officer. The Board is responsible for, and controls, all activities related to public school education within the District. Board members have authority to make decisions, power to appoint management and primary accountability for all fiscal matters.

The reporting entity of the District is based upon criteria set forth by GASB Statement 14, *The Financial Reporting Entity*, as amended by GASB Statement 39, *Component Units*. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete.

The accompanying basic financial statements present the activities of the District and other organizational entities determined to be includable in the District’s financial reporting entity. The District is not a component unit of another reporting entity. The decision to include a potential component unit in the District’s reporting entity is based on several criteria including legal standing, fiscal dependency and financial accountability. Based on the application of these criteria, the following is a brief description of certain entities included in the District’s reporting entity.

i) Extraclassroom Activity Funds

The Extraclassroom Activity Funds of the District represent funds of the students of the District. The Board of Education exercises general oversight of these funds. The Extraclassroom Activity Funds are independent of the District with respect to its financial transactions and the designation of student management. Separate audited financial statements (cash basis) of the Extraclassroom Activity Funds can be found included with these financial statements. The District accounts for assets held as an agent for various student organizations in an agency fund.

B) Joint Venture

The District is a component district in Hamilton, Fulton and Montgomery Counties Board of Cooperative Educational Services (BOCES). A BOCES is a voluntary, cooperative association of school districts in a geographic area that shares planning, services and programs that provide educational and support activities. There is no authority or process by which a school district can terminate its status as a BOCES component.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

B) Joint Venture – (Continued)

BOCES are organized under §1950 of the New York State Education Law. A BOCES Board is considered a corporate body. Members of a BOCES Board are nominated and elected by their component member boards in accordance with provisions of §1950 of the New York State Education Law. All BOCES property is held by the BOCES Board as a corporation (§1950(6)). In addition, BOCES Boards also are considered municipal corporations to permit them to contract with other municipalities on a cooperative basis under §119-n(a) of the New York State General Municipal Law.

A BOCES' budget is comprised of separate budgets for administrative, program and capital costs. Each component district's share of administrative and capital cost is determined by resident public school district enrollment, as defined in the New York State Education Law, §1950(4)(b)(7). In addition, component districts pay tuition or a service fee for programs in which its students participate.

During the year, the District was billed \$2,459,226 for BOCES administrative and program costs.

Participating school districts issue debt on behalf of BOCES. During the year, the District issued \$-0- of serial bonds on behalf of BOCES. As of year-end, the District had outstanding BOCES debt of \$-0-.

The District's share of BOCES aid amounted to \$807,328.

Financial statements for the BOCES are available from the BOCES administrative office.

C) Basis of Presentation

1) District-Wide Statements

The Statement of Net Position and the Statement of Activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary.

Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, state aid, intergovernmental revenues and other exchange and nonexchange transactions. Operating grants include operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital-specific grants.

The Statement of Net Position presents the financial position of the District at fiscal year-end. The Statement of Activities presents a comparison between program expenses and revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Indirect expenses, principally employee benefits, are allocated to functional areas in proportion to the payroll expended for those areas. Program revenues include charges paid by the recipients of goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

C) Basis of Presentation – (Continued)

2) Funds Statements

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The District reports the following major governmental funds:

General Fund: This is the District's primary operating fund. It accounts for all financial transactions that are not required to be accounted for in another fund.

Special Revenue Funds: These funds account for the proceeds of specific revenue sources, such as federal and state grants, that are legally restricted to expenditures for specified purposes, child nutrition or other activities whose funds are restricted as to use. These legal restrictions may be imposed either by governments that provide the funds, or by outside parties.

Capital Projects Fund – These funds are used to account for the financial resources used for acquisition, construction or major repair of capital facilities.

Debt Service Fund: This fund accounts for the accumulation of resources and the payment of principal and interest on long-term general obligation debt of governmental activities.

The District reports the following fiduciary funds:

Fiduciary Fund: Fiduciary activities are those in which the District acts as trustee or agent for resources that belong to others. These activities are not included in the District-wide financial statements, because their resources do not belong to the District, and are not available to be used. There are two classes of fiduciary funds:

- i) **Private Purpose Trust Funds:** These funds are used to account for trust arrangements in which principal and income benefit annual third-party awards and scholarships for students. Established criteria govern the use of the funds and members of the District or representatives of the donors may serve on committees to determine who benefits.
- ii) **Agency Funds:** These funds are strictly custodial in nature and do not involve the measurement of results of operations. Assets are held by the District as agent for various student groups or extraclassroom activity funds and for payroll or employee withholding.

D) Measurement Focus and Basis of Accounting

Accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

D) Measurement Focus and Basis of Accounting – (Continued)

The District-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, state aid, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from state aid is recognized in the fiscal year it is apportioned by the state. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within one year after the end of the fiscal year.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

E) Property Taxes

Real property taxes are levied annually by the Board of Education no later than September 1 and become a lien on September 1. Taxes are collected during the period September 1 to November 1.

Uncollected real property taxes are subsequently enforced by the County of Fulton in which the District is located. The County pays an amount representing uncollected real property taxes transmitted to the County for enforcement to the District no later than the following April 1.

F) Restricted Resources

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy concerning which to apply first varies with the intended use, and with associated legal requirements, many of which are described elsewhere in these Notes.

G) Interfund Transactions

The operations of the District include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowings. The District typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financing or other services.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

G) Interfund Transactions – (Continued)

In the District-wide statements, the amounts reported on the Statement of Net Position for interfund receivables and payables represent amounts due between different fund types (governmental activities and fiduciary funds). Eliminations have been made for all interfund receivables and payables between the funds, with the exception of those due from or to the fiduciary funds.

The governmental funds report all interfund transactions as originally recorded. Interfund receivables and payables may be netted on the accompanying governmental funds balance sheet when it is the District's practice to settle these amounts at a net balance based upon the right of legal offset.

Refer to Note 8 for a detailed disclosure by individual fund for interfund receivables, payables, expenditures and revenues activity.

H) Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities and useful lives of long-lived assets.

I) Cash (and Cash Equivalents)/Investments

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from date of acquisition.

New York State law governs the District's investment policies. Resources must be deposited in FDIC insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

Investments are stated at fair value.

J) Receivables

Receivables are shown gross, with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

K) Inventories and Prepaid Items

Inventories of food in the School Lunch Fund are recorded at cost on a first-in, first-out basis, or in the case of surplus food, at stated value which approximates market. Purchases of inventoriable items in other funds are recorded as expenditures at the time of purchase, and are considered immaterial in amount.

Prepaid items represent payments made by the District for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the District-wide and fund financial statements. These items are reported as assets on the statement of net position or balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

A reserve for these nonliquid assets (inventories and prepaid) has been recognized to signify that a portion of fund balance is not available for other subsequent expenditures.

L) Capital Assets

Capital assets are reported at actual cost or estimated historical costs, based on appraisals conducted by independent third-party professionals. Donated assets are reported at estimated fair market value at the time received.

Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods and estimated useful lives of capital assets reported in the District-wide statements are as follows:

	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life</u>
Buildings	\$ 5,000	Straight-line	20 – 50
Building improvements	5,000	Straight-line	20 – 50
Site improvements	5,000	Straight-line	20 – 50
Furniture and equipment	5,000	Straight-line	5 – 15

The School District is required to conduct a condition assessment of these assets at least once every three years.

M) Deferred Outflows and Inflows of Resources

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. The separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has three items that qualify for reporting in this category. The first item is related to pensions reported in the District-wide Statement of Net Position. This represents the effect of the net change in the District's proportion of the collective net pension asset or liability and difference during the measurement period between the District's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The second is the District contributions to the pension systems (TRS and ERS Systems) and OPEB subsequent to the measurement date. The third item relates to OPEB reporting in the District-wide Statement of Net Position. This represents the effect of the net change in the actual and expected experience.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

M) Deferred Outflows and Inflows of Resources – (Continued)

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has two items that qualify for reporting in this category. The first item is related to pensions reported in the District's proportion of the collective net pension liability (ERS System) and net pension asset (TRS System) and difference during the measurement periods between the District's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The second item is related to OPEB reporting in the District-wide Statement of Net Position. This represents the effect of the net changes of assumptions or other inputs.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the District reported the following asset (liability) for its proportionate share of the net pension asset (liability) for each of the Systems. The net pension asset (liability) was measured as of March 31, 2018 for ERS and June 30, 2017 for TRS. The total pension asset (liability) used to calculate the net pension asset (liability) was determined by an actuarial valuation. The District's proportion of the net pension asset (liability) was based on a projection of the District's long-term share of contributions to the Systems relative to the projected contributions of all participating members, actuarially determined. This information was provided by the ERS and TRS Systems in reports provided to the District.

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2018	June 30, 2017
District's proportionate share of the net pension asset (liability)	\$ (187,614)	\$ 267,571
District's portion of the Plan's total net pension asset (liability)	.0058131%	0.035202%
Change in proportion since the prior measurement date	.0000572%	(0.00037)%

For the year ended June 30, 2018, the District's recognized pension expense of \$247,082 for ERS and \$562,821 for TRS. At June 30, 2018, the District's reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources were:

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

M) Deferred Outflows and Inflows of Resources – (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – (Continued)

	Deferred Outflows of Resources		Deferred Inflows of Resources	
	ERS	TRS	ERS	TRS
Differences between expected and actual experience	\$ 66,916	\$ 220,145	\$ 55,297	\$ 104,323
Changes of assumptions	124,403	2,722,582	0	0
Net difference between projected and actual earnings on pension plan investments	272,494	0	537,875	630,206
Changes in proportion and differences between the District's contributions and proportionate share of contributions	46,507	36,020	4,462	82,435
District's contributions subsequent to the measurement date	73,040	562,821	0	0
Total	\$ 583,360	\$ 3,541,568	\$ 597,634	\$ 816,964

District contributions subsequent to the measurement date which will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions will be recognized in pension expense as follows:

	ERS	TRS
Year ended:		
2019	\$ 57,221	\$ 711,793
2020	40,824	506,947
2021	(127,782)	119,445
2022	(57,577)	505,448
2023	0	264,751
Thereafter	0	0

Actuarial Assumptions

The total pension liability as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

M) Deferred Outflows and Inflows of Resources – (Continued)

Actuarial Assumptions – (Continued)

Significant actuarial assumptions used in the valuations were as follows:

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2018	June 30, 2017
Actuarial valuation date	April 1, 2017	June 30, 2016
Interest rate	7.0%	7.25%
Salary scale	3.8%	1.90% - 4.72%
Decrement tables	April 1, 2010 - March 31, 2015	July 1, 2009 - June 30, 2014
	Systems experience	Systems experience
Inflation rate	2.5%	2.5%

For ERS, annuitant mortality rates are based on April 1, 2010 through March 31, 2015 System's experience with adjustments for mortality improvements based on MP-2014. For TRS, annuitant mortality rates are based on July 1, 2009 through June 30, 2014 System's experience with adjustments for mortality improvements based on Society of Actuaries Scale AA.

For ERS, the actuarial assumptions used in the April 1, 2017 valuation are based on the results of an actuarial experience study for the period April 1, 2010 through March 31, 2015. For TRS, the actuarial assumptions used in the June 30, 2016 valuation are based on the results of an actuarial experience study for the period July 1, 2009 through June 30, 2014.

The long-term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by each target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation are summarized below:

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2018	June 30, 2017
<u>Asset type</u>		
Domestic equity	4.55%	5.90%
International equity	6.35	7.40
Real estate	5.55	4.30
Domestic fixed income securities	0	1.60
Global fixed income securities	0	1.30
High-yield fixed income securities	0	3.90
Mortgages	0	2.80
Short-term	0	0.60
Private equity/alternative investments	7.50	9.00
Absolute return strategies	3.75	0
Opportunistic portfolio	5.68	0
Bonds and mortgages	1.31	0
Cash	(0.25)	0
Inflation index bonds	1.25	0
Real assets	5.29	0

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

M) Deferred Outflows and Inflows of Resources – (Continued)

Discount Rate

The discount rate used to calculate the total pension liability was 7.0% for ERS and 7.25% for TRS. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to the Discount Rate Assumption

The following presents the District's proportionate share of the net pension asset (liability) calculated using the discount rate of 7.0% for ERS and 7.25% for TRS, as well as what the District's proportionate share of the net pension asset (liability) would be if it were calculated using a discount rate that is 1 percentage point lower (6.0% for ERS and 6.25% for TRS) or 1 percentage point higher (8.0% for ERS and 8.25% for TRS) than the current rate:

	<u>1% Decrease (6.0%)</u>	<u>Current Assumption (7.0%)</u>	<u>1% Increase (8.0%)</u>
<u>ERS</u>			
District's proportionate share of the net pension asset (liability)	\$ (1,419,535)	\$ (187,614)	\$ 854,542
	<u>1% Decrease (6.25%)</u>	<u>Current Assumption (7.25%)</u>	<u>1% Increase (8.25%)</u>
<u>TRS</u>			
District's proportionate share of the net pension asset (liability)	\$ (4,609,448)	\$ 267,571	\$ 4,351,832

Pension Plan Fiduciary Net Position

The components of the current-year net pension asset (liability) of the employers as of the respective valuation dates were as follows:

	(Dollars in thousands)		
	<u>ERS</u>	<u>TRS</u>	<u>Total</u>
Measurement date	March 31, 2018	June 30, 2017	
Employers' total pension asset (liability)	\$(183,400,590)	\$(114,708,261)	\$(298,108,851)
Plan fiduciary net position asset (liability)	180,173,145	115,468,360	295,641,505
Employers' net pension asset (liability)	(3,227,445)	760,099	(2,467,346)
Ratio of plan fiduciary net position to the employers' total pension asset (liability)	98.24%	100.7%	99.17%

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

M) Deferred Outflows and Inflows of Resources – (Continued)

Payables to the Pension Plan

For ERS, employer contributions are paid annually based on the System's fiscal year which ends on March 31. Accrued retirement contributions as of June 30, 2018, represent the projected employer contribution for the period of April 1, 2018 through June 30, 2018, based on paid ERS wages multiplied by the employer's contribution rate, by tier. Accrued retirement contributions as of June 30, 2018, amounted to \$73,040.

For TRS, employer and employee contributions for the fiscal year ended June 30, 2018, are paid to the System in September, October and November, 2018, through a state aid intercept. Accrued retirement contributions as of June 30, 2018, represent employee and employer contributions for the fiscal year ended June 30, 2018, based on paid TRS wages multiplied by the employer's contribution rate, by tier and employee contributions for the fiscal year as reported to the TRS System. Accrued retirement contributions as of June 30, 2018, amount to \$591,008.

Additional pension information can be found in Note 9.

N) Unearned Revenue

The District reports unearned revenues on its Statement of Net Position and its Balance Sheet. On the Statement of Net Position, unearned revenue arises when resources are received by the District before it has legal claim to them, as when grant monies are received prior to incurrence of qualifying expenditures. In subsequent periods, when the District has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

O) Vested Employee Benefits

Compensated Absences

Compensated absences consist of unpaid accumulated annual sick leave, vacation and sabbatical time.

Sick leave eligibility and accumulation is specified in negotiated labor contracts, and in individual employment contracts. Upon retirement, resignation or death, employees may contractually receive a payment based on unused accumulated sick leave.

District employees are granted vacation in varying amounts, based primarily on length of service and service position. Some earned benefits may be forfeited if not taken within varying time periods.

Consistent with GASB Statement 16, *Accounting for Compensated Absences*, the liability has been calculated using the vesting/termination method and an accrual for that liability is included in the District-wide financial statements. The compensated absences liability is calculated based on the pay rates in effect at year end.

In the funds statements, only the amount of matured liabilities is accrued within the General Fund based upon expendable and available financial resources. These amounts are expensed on a pay-as-you go basis.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

P) Other Benefits

District employees participate in the New York State Employees' Retirement System and the New York State Teachers' Retirement System.

In addition to providing pension benefits, the District provides post-employment health insurance coverage and survivor benefits to retired employees and their survivors in accordance with the provision of various employment contracts in effect at the time of retirement.

Substantially, all of the District's employees may become eligible for these benefits if they reach normal retirement age while working for the District. Health care benefits are provided through plans whose premiums are based on the benefits paid during the year. The cost of providing post-retirement benefits is shared between the District and the retired employee. The District recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

Q) Short-Term Debt

The District may issue Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs), in anticipation of the receipt of revenues. These notes are recorded as a liability of the fund that will actually receive the proceeds from the issuance of the notes. The RANs and TANs represent a liability that will be extinguished by the use of expendable, available resources of the fund.

The District may issue budget notes up to an amount not to exceed 5% of the amount of the annual budget during any fiscal year for expenditures for which there is an insufficient or no provision made in the annual budget. The budget note must be repaid no later than the close of the second fiscal year succeeding the year in which the note was issued.

The District may issue Bond Anticipation Notes (BANs), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that BANs issued for capital purposes be converted to long-term financing within five years after the original issue date.

The District may issue deficiency notes up to an amount not to exceed 5% of the amount of that same year's annual budget in any fund or funds arising from revenues being less than the amount estimated in the budget for that fiscal year. The deficiency notes may mature no later than the close of the fiscal year following the fiscal year in which they were issued. However, they may mature no later than the close of the second fiscal year after the fiscal year in which they were issued, if the notes were authorized and issued after the adoption of the budget for the fiscal year following the year in which they were issued.

R) Accrued Liabilities and Long-Term Obligations

Payables, accrued liabilities and long-term obligations are reported in the District-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other post-employment benefits payable and compensated absences that will be paid from governmental funds, are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the District's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

S) Equity Classifications

District-Wide Statements

In the District-wide statements, there are three classes of net position:

i) Net Investment in Capital Assets

Consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, constructions or improvements of those assets.

ii) Restricted Net Position

Reports net position when constraints placed on the assets or deferred outflows of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

iii) Unrestricted Net Position

Reports the balance of net position that does not meet the definition of the above two classifications and is deemed to be available for general use by the District.

Funds Statements

In the fund basis statements, there are five classifications of fund balance:

1. Nonspendable

Includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Nonspendable fund balance includes the inventory recorded in the School Lunch Fund of \$16,873 and prepaid expenses recorded in the General Fund of \$10,000.

2. Restricted

Includes amounts with constraints placed on the use of resources either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation. All encumbrances of funds other than the General Fund are classified as restricted fund balance.

The District has established the following restricted fund balances:

Currently Utilized by the District:

Debt Service

According to General Municipal Law §6-1, the Mandatory Reserve for Debt Service must be established for the purpose of retiring the outstanding obligations upon the sale of District property or capital improvement that was financed by obligations that remain outstanding at the time of sale. The funding of the reserve is from the proceeds of the sale of District property or capital improvement.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

S) Equity Classifications – (Continued)

Funds Statements – (Continued)

2. Restricted – (Continued)

Currently Utilized by the District: – (Continued)

Retirement Contributions

According to General Municipal Law §6-r, must be used for financing retirement contributions. The reserve must be accounted for separate and apart from all other funds and a detailed report of the operation and condition of the fund must be provided to the Board. This reserve is accounted for in the General Fund under Restricted Fund Balance.

Employee Benefit Accrued Liability

According to General Municipal Law §6-p, must be used for the payment of accrued employee benefit due an employee upon termination of the employee's service. This reserve may be established by a majority vote of the Board, and is funded by budgetary appropriations and such other reserves and funds that may be legally appropriated. The reserve is accounted for in the General Fund under Restricted Fund Balance.

Workers' Compensation

According to General Municipal Law §6-j, must be used to pay for compensation benefits and other expenses authorized by Article 2 of the Workers' Compensation Law, and for payment of expenses of administering this self-insurance program. The reserve may be established by Board action, and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget.

Insurance

According to General Municipal Law §6-n, must be used to pay liability, casualty and other types of losses, except losses incurred for which the following types of insurance may be purchased: life, accident, health, annuities, fidelity and surety, credit, title residual value and mortgage guarantee. In addition, this reserve may not be used for any purpose for which a special reserve may be established pursuant to law (for example, for unemployment compensation insurance). The reserve may be established by Board action, and funded by budgetary appropriations, or such other funds as may be legally appropriated. There is no limit on the amount that may be accumulated in the Insurance Reserve; however, the annual contribution to this reserve may not exceed the greater of \$33,000 or 5% of the budget. Settled or compromised claims up to \$25,000 may be paid from the reserve without judicial approval. This reserve is accounted for in the General Fund.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

S) Equity Classifications – (Continued)

Funds Statements – (Continued)

2. Restricted – (Continued)

Currently Utilized by the District: – (Continued)

Capital

According to Education Law §3651, must be used to pay the cost of any object or purpose for which bonds may be issued. The creation of a capital reserve fund requires authorization by a majority of the voters establishing the purpose of the reserve, the ultimate amount, its probable term and the source of the funds. Expenditure may be made from the reserve only for a specific purpose further authorized by the votes. The form of the required legal notice for the vote on establishing and funding the reserve and the form of the proposition to be placed on the ballot are set forth in §3651 of the Education Law. This reserve is accounted for in the General Fund under Restricted Fund Balance.

Unemployment Insurance

According to General Municipal Law §6-m, must be used to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants where the employer has elected to use the benefit reimbursement method. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget. If the District elects to convert to tax (contribution) basis, excess resources in the fund over the sum sufficient to pay pending claims may be transferred to any other reserve fund. This reserve is accounted for in the General Fund under Restricted Fund Balance.

Repair Reserve

According to General Municipal Law §6-d, must be used to pay the cost of repairs to capital improvements or equipment, which repairs are of a type not recurring annually. The Board of Education, without voter approval, may establish a repair reserve fund by a majority vote of its members. Voter approval is required to fund this reserve (Opinion of the New York State Comptroller 81-401). Expenditures from this reserve may be made only after a public hearing has been held, except in emergency situations. If no hearing is held, the amount expended must be repaid to the reserve fund over the next two subsequent fiscal years. This reserve is accounted for in the General Fund.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments of expenditures are recorded for budgetary control purposes in order to reserve applicable appropriations, is employed as a control in preventing over-expenditure of established appropriations.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

S) Equity Classifications – (Continued)

Funds Statements – (Continued)

3. Committed

Includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School Districts highest level of decision making authority, i.e., the Board of Education. The School District has no committed fund balances as of June 30, 2018.

4. Assigned

Includes amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. The purpose of the constraint must be narrower than the purpose of the General Fund, and in funds other than the General Fund, assigned fund balance represents the residual amount of fund balance. Assigned fund balance also includes an amount appropriated to partially fund the subsequent year's budget, as well as encumbrances not classified as restricted at the end of the fiscal year.

5. Unassigned

Includes all other General Fund amounts that do not meet the definition of the above four classifications and are deemed to be available for general use by the District and could report a surplus or deficit. In funds other than the General Fund, the unassigned classification is used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted or assigned.

NYS Real Property Tax Law §1318 limits the amount of unexpended surplus funds a school district can retain to no more than 4% of the school district's budget for the General Fund for the ensuing fiscal year. Nonspendable and restricted fund balance of the General Fund are excluded from the 4% limitation. Amounts appropriated for the subsequent year and encumbrances are also excluded for the 4% limitation.

Order of Use of Fund Balance

The District's policy is to annually determine the appropriate use of fund balance upon recommendation of the Superintendent and Board of Education.

T) New Accounting Standards

The District has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At June 30, 2018, the District implemented the following new standards issued by GASB:

GASB has issued Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other than Pensions*, effective for the year ending June 30, 2018. This statement replaces the requirements of Statements No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-employer Plans*, for OPEB. Statement No. 74, *Financial Reporting for Post-employment Benefit Plans Other than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB plans.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

U) Future Changes in Accounting Standards

GASB has issued Statement No. 83, *Certain Asset Retirement Obligations*, effective for the year ending June 30, 2019. This statement establishes criteria for determining the timing and pattern of recognition of liability and corresponding deferred outflow of resources for asset retirement obligations.

GASB has issued Statement No. 84, *Fiduciary Activities*, effective for the year ending June 30, 2020. This statement establishes criteria for identifying fiduciary activities.

GASB has issued Statement No. 87, *Leases*, effective for the year ending June 30, 2019. This statement requires the recognition of certain lease assets and liabilities for leases previously classified as operating leases along with recognition of inflows and outflows of resources, as appropriate.

GASB has issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, effective for the year ending June 30, 2019. This statement establishes new disclosure requirements related to debt.

GASB has issued Statement No. 89, *Accounting Interest Cost Incurred before the End of a Construction Period*, effective for the year ending June 30, 2021. This statement requires that interest cost incurred during construction be expensed in that period rather than being included in the cost of the capital asset.

The School District will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

NOTE 2 – EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS AND DISTRICT-WIDE STATEMENTS

Due to the differences in the measurement focus and basis of accounting used in the funds statements and the District-wide statements, certain financial transactions are treated differently. The basic financial statements contain a full reconciliation of these items. The differences result primarily from the economic focus of the District-wide statements compared with the current financial resources focus of the governmental funds.

A) Total Fund Balance of Governmental Funds vs. Net Position of Governmental Activities

Total fund balances of the District's governmental funds differs from "net position" of governmental activities reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net Position versus the solely current financial resources focus of the governmental fund balance sheets, as applied to the reporting of capital assets and long-term liabilities, including pensions.

B) Statement of Revenues, Expenditures and Changes in Fund Balances vs. Statement of Activities

Differences between the governmental funds Statement of Revenues, Expenditures and Changes in Fund Balances and the Statement of Activities fall into one of four broad categories, described as follows:

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 2 – EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS AND DISTRICT-WIDE STATEMENTS – (CONTINUED)

B) Statement of Revenues, Expenditures and Changes in Fund Balances vs. Statement of Activities – (Continued)

i) Long-Term Revenue Differences

Long-term revenue differences arise because governmental funds report revenues only when they are considered “available,” whereas the Statement of Activities reports revenues when earned. Differences in long-term expenses arise because governmental funds report on a modified accrual basis, whereas the accrual basis of accounting is used on the Statement of Activities.

ii) Capital Related Differences

Capital related differences include the difference between proceeds for the sale of capital assets reported on governmental fund statements and the gain or loss on the sale of assets as reported on the Statement of Activities, and the difference between recording an expenditure for the purchase of capital items in the governmental fund statements and depreciation expense on those items as recorded in the Statement of Activities.

iii) Long-Term Debt Transaction Differences

Long-term debt transaction differences occur because both interest and principal payments are recorded as expenditures in the governmental fund statements, whereas interest payments are recorded in the Statement of Activities as incurred, and principal payments are recorded as a reduction of liabilities in the Statement of Net Position.

iv) Pension Differences

Pension differences occur as a result of changes in the District’s proportion of the collective net pension asset (liability) and differences between the District’s contributions and its proportionate share of the total contributions to the pension systems.

NOTE 3 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgets

The District administration prepares a proposed budget for approval by the Board of Education for the following governmental funds for which legal (appropriated) budgets are adopted.

The voters of the District approved the proposed appropriation budget for the General Fund.

Appropriations are adopted at the program line item level.

Appropriations established by the adoption of the budget constitute a limitation on expenditures (and encumbrances) that may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Board of Education as a result of selected new revenue sources not included in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restrictions, if the Board approves them because of a need that exists which was not determined at the time the budget was adopted. Supplemental appropriations occurred during the year. See supplementary information on page 52.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 3 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY – (CONTINUED)

Budgets – (Continued)

Budgets are adopted annually on a basis consistent with GAAP. Appropriations authorized for the year are increased by the amount of encumbrances carried forward from the prior year.

Budgets are established and used for individual capital project funds expenditures as approved by a special referendum of the District's voters. The maximum project amount authorized is based primarily upon the cost of the project, plus any requirements for external borrowings, not annual appropriations. These budgets do not lapse and are carried over to subsequent fiscal years until the completion of the projects.

Encumbrances

Encumbrance accounting is used for budget control and monitoring purposes and is reported as a part of the governmental funds. Under this method, purchase orders, contracts and other commitments for the expenditure of monies are recorded to reserve applicable appropriations. Outstanding encumbrances as of year-end are presented as restrictions or assignments of fund balance and do not represent expenditures or liabilities. These commitments will be honored in the subsequent period. Related expenditures are recognized at that time, as the liability is incurred or the commitment is paid.

Excess Fund Balance – Real Property Tax Limit

The portion of the District's fund balance subject to New York State Real Property Tax Law 1318 limit exceeded the amount allowable, which is 4% of the District's budget for the upcoming school year.

Deficit Fund Balance

The Capital Fund had a deficit fund balance of \$8,073,208. This will be eliminated as permanent financing is received.

NOTE 4 – CASH (AND CASH EQUIVALENTS) – CUSTODIAL CREDIT, CONCENTRATION OF CREDIT, INTEREST RATE AND FOREIGN CURRENCY RISKS

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. While the District does not have a specific policy for custodial credit risk, New York State statutes govern the District's investment policies, as discussed previously in these notes.

As of June 30, 2018, all District bank balances were collateralized with a third party bank with the collateral held in the District's name.

The District's aggregate bank balances (disclosed in the financial statements) included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$ 0
Collateralized with securities held by the pledging financial institution, or its trust department or agent, but not in the District's name	8,875,292

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 4 – CASH (AND CASH EQUIVALENTS) – CUSTODIAL CREDIT, CONCENTRATION OF CREDIT, INTEREST RATE AND FOREIGN CURRENCY RISKS – (CONTINUED)

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year-end includes \$3,298,197 within governmental funds and \$163,589 in the fiduciary funds.

The District does not typically purchase investments for a long enough duration to cause it to believe that it is exposed to any material interest rate risk.

The District does not typically purchase investments denominated in foreign currency, and is not exposed to foreign currency risk.

NOTE 5 – CAPITAL ASSETS

Capital asset balances and activity for the year ended June 30, 2018, were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirements/ Reclassifications</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets that are not depreciated:				
Land	\$ 2,064,541	\$ 0	\$ 0	\$ 2,064,541
Construction in process	3,722,515	5,160,017	0	8,882,532
Total nondepreciable historical cost	5,787,056	5,160,017	0	10,947,073
Capital assets that are depreciated:				
Buildings	33,647,362	0	0	33,647,362
Furniture and equipment	2,332,694	274,699	(398,125)	2,209,268
Total depreciable historical cost	35,980,056	274,699	(398,125)	35,856,630
Less accumulated depreciation:				
Buildings	13,912,770	673,075	0	14,585,845
Furniture and equipment	1,503,961	195,920	(398,125)	1,301,756
Total accumulated depreciation	15,416,731	868,995	(398,125)	15,887,601
Net depreciable historical cost	20,563,325	(594,296)	0	19,969,029
Total historical cost, net	\$ 26,350,381	\$ 4,565,721	\$ 0	\$ 30,916,102
Depreciation was allocated to the following programs as follows:				
General support		\$ 152,338		
Instruction		628,726		
Pupil transportation		63,329		
School lunch program		24,602		
Total		\$ 868,995		

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 6 – SHORT-TERM DEBT

Transaction in short-term debt for the year are summarized below:

	<u>Maturity</u>	<u>Interest Rate</u>	<u>Beginning Balance</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Ending Balance</u>
BAN	8/17/17	1.50%	\$ 7,500,000	\$ 0	\$ 7,500,000	\$ 0
BAN	6/28/19	2.75%	0	14,975,000	0	14,975,000
TOTALS			<u>\$ 7,500,000</u>	<u>\$ 14,975,000</u>	<u>\$ 7,500,000</u>	<u>\$ 14,975,000</u>

Interest on short-term debt for the year was \$235,726.

NOTE 7 – LONG-TERM DEBT

Interest on long-term debt for the year was \$75,100.

Long-term liability balances and activity for the year are summarized below:

	<u>Beginning Balance</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Governmental activities:					
Bonds and notes payable	\$ 2,105,000	\$ 0	\$ 260,000	\$ 1,845,000	\$ 275,000
Other liabilities:					
Other post-employment benefits	8,031,038	37,300,672	0	45,331,710	0
Compensated absences, net	429,568	0	124,774	304,794	0
Total long-term liabilities	<u>\$ 10,565,606</u>	<u>\$ 37,300,672</u>	<u>\$ 384,774</u>	<u>\$ 47,481,504</u>	<u>\$ 275,000</u>

The following is a summary of the maturity of long-term indebtedness:

<u>Description of Issue</u>	<u>Date</u>	<u>Maturity</u>	<u>Rate</u>	<u>Outstanding at June 30, 2018</u>
Construction	2011	2025	3.550%	\$ 1,530,000
Serial bond	2012	2023	1.934%	315,000
Totals				<u>\$ 1,845,000</u>

The following is a summary of maturing debt service requirements:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Fiscal year ended June 30,			
2019	\$ 275,000	\$ 67,457	\$ 342,457
2020	280,000	58,969	338,969
2021	295,000	49,894	344,894
2022	305,000	38,744	343,744
2023	310,000	27,113	337,113
Thereafter	380,000	20,400	400,400
Totals	<u>\$ 1,845,000</u>	<u>\$ 262,577</u>	<u>\$ 2,107,577</u>

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 8 – INTERFUND BALANCES AND GOVERNMENTAL ACTIVITY

	Interfund		Interfund	
	Receivable	Payable	Revenues	Expenditures
General Fund	\$ 606,664	\$ 162,076	\$ 0	\$ 14,352
Special Aid Fund	0	287,208	14,352	0
School Lunch Fund	161,390	0	0	0
Debt Service Fund	15	0	0	12,165
Capital Projects Fund	50,854	370,325	12,165	0
Total Governmental Activities	818,923	819,609	26,517	26,517
Fiduciary Agency Fund	686	0	0	0
TOTALS	\$ 819,609	\$ 819,609	\$ 26,517	\$ 26,517

Interfund receivables and payables, other than between governmental activities and fiduciary funds, are eliminated on the Statement of Net Position.

The District typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues.

All interfund payables are expected to be repaid within one year.

NOTE 9 – PENSION PLANS

General Information

The District participates in the New York State Employees' Retirement System (NYSERS) and the New York State Teachers' Retirement System (NYSTRS). These are cost-sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

Plan Descriptions and Benefits Provided:

Teachers' Retirement System (TRS)

The District participates in the New York State Teachers' Retirement System (TRS). This is a cost-sharing multiple-employer retirement system. The System provides retirement benefits as well as, death and disability benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. The System is governed by a 10 member Board of Trustees. System benefits are established under New York State Law. Membership is mandatory and automatic for all full-time teachers, teaching assistants, guidance counselors and administrators employed in New York Public Schools and BOCES who elected to participate in TRS. Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. Additional information regarding the System, may be obtained by writing to the New York State Teachers' Retirement System, 10 Corporate Woods Drive, Albany, NY 12211-2395 or by referring to the NYSSTR Comprehensive Annual Financial report which can be found on the System's website at www.nystrs.org.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 9 – PENSION PLANS – (CONTINUED)

Plan Descriptions and Benefits Provided: – (Continued)

Employees' Retirement System (ERS)

The District participates in the New York State and Local Employees' Retirement System (ERS). This is a cost-sharing multiple-employer retirement system. The System provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The District also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report, including information with regard to benefits provided, may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

The Systems are noncontributory except for employees who joined after July 27, 1976, who contribute 3% of their salary for the first ten years of membership, and employees who joined on or after January 2, 2010 who generally contribute 3.0% to 3.5% of their salary for their entire length of service. In addition, employee contribution rates under ERS tier VI vary based on a sliding salary scale. For ERS, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31. For TRS, contribution rates are established annually by the New York State Teachers' Retirement Board pursuant to Article 11 of the Education Law.

The District is required to contribute at a rate determined actuarially by the Systems. The District contributions made to the Systems were equal to 100% of the contributions required for each year. Required contributions for the current and two preceding years were:

	<u>NYTRS</u>	<u>NYSERS</u>
2017-2018	\$ 562,821	\$ 247,082
2016-2017	626,306	234,670
2015-2016	760,911	246,997

Since 1989, the NYSERS billings have been based on Chapter 62 of the Laws of 1989 of the State of New York. This legislation requires participating employers to make payments on a current basis, while amortizing existing unpaid amounts relating to the System's fiscal years ending March 31, 1988 and 1989 over a 17 year period, with an 8.75% interest factor added. Local governments were given the option to prepay this liability, which the District did not exercise.

ERS has provided additional disclosures through entities that elected to participate in Chapter 260, 57 and 105.

Additional pension information can be found in Note 1 M.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 10 – POST-EMPLOYMENT (HEALTH INSURANCE) BENEFITS

General Information About the OPEB Plan:

Plan Description

The District's defined benefit OPEB plan provides OPEB for all permanent full-time general and public safety employees of the District. The plan is a single-employer defined benefit OPEB plan administered by the District. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the District Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The District provides healthcare and life insurance benefits for retirees and their dependents. The benefit terms are dependent on which contract each employee falls under. The specifics of each contract are on file at the District offices and are available upon request.

Employees Covered by Benefit Terms

At June 30, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	130
Inactive employees entitled to but not yet receiving benefit payments	0
Active employees	<u>136</u>
Total	<u><u>266</u></u>

Total OPEB Liability:

The District's total OPEB liability of \$45,331,710 was measured as of June 30, 2018, and was determined by an actuarial valuation as of June 30, 2017.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.2%
Salary Increases	10.47% - 3.20%, average, including inflation
Discount Rate	3.87%
Healthcare Cost Trend Rates	5.50% for 2018, decreasing to an ultimate rate of 3.84% for 2078 and later years.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 10 – POST-EMPLOYMENT (HEALTH INSURANCE) BENEFITS – (CONTINUED)

Actuarial Assumptions and Other Inputs – (Continued)

The discount rate was based on the Bond Buyer General Obligation 20-year Municipal Bond Index.

Mortality rates were based on April 1, 2010 - March 31, 2015 NYSLRS experience with adjustments for mortality improvements based on the Society of Actuaries' Scale MP-2014.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period April 1, 2010 - March 31, 2015.

Changes in the Total OPEB Liability:

Balance at June 30, 2017	\$ 46,479,564
Changes for the year:	
Service cost	909,593
Interest	1,639,394
Changes in benefit terms	0
Differences between expected and actual experience	0
Changes in assumptions or other inputs	(2,323,978)
Benefit payments	<u>(1,372,863)</u>
Net changes	<u>(1,147,854)</u>
Balance at June 30, 2018	<u>\$ 45,331,710</u>

Changes in assumptions and other inputs reflect a change in the discount rate from 3.58% in 2017 to 3.87% in 2018.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.87 percent) or 1 percentage point higher (4.87 percent) than the current discount rate:

	<u>1% Decrease</u>	<u>Discount Rate</u>	<u>1% Increase</u>
Total OPEB Liability	\$ 56,042,008	\$ 45,331,710	\$ 39,495,283

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 10 – POST-EMPLOYMENT (HEALTH INSURANCE) BENEFITS – (CONTINUED)

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (4.50% decreasing to 2.84%) or 1 percentage point higher (6.50% decreasing to 4.84%) than the current healthcare cost trend rate:

	1% Decrease (4.50% Decreasing to 2.84%)	Healthcare Cost Trend Rates (5.50% Decreasing to 3.84%)	1% Increase (6.50% Decreasing to 4.84%)
Total OPEB Liability	\$ 38,937,528	\$ 45,331,710	\$ 56,925,120

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2018, the District recognized OPEB expense of \$821,732. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 0	\$ 0
Changes of assumptions or other inputs	<u>0</u>	<u>1,969,586</u>
Total	<u>\$ 0</u>	<u>\$ 1,969,586</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in the OPEB expense as follows:

<u>Fiscal Year Ending June 30:</u>	
2019	\$ 354,392
2020	354,392
2021	354,392
2022	354,392
2023	354,392
Thereafter	<u>197,626</u>
Total	<u>\$ 1,969,586</u>

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 11 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft, damage, injuries, errors and omissions, natural disasters and other risks. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage.

Consortiums and Self Insured Plans

The District participates in Fulmont Health Trust, a nonrisk-retained public entity risk pool for its employee health and accident insurance coverage. The pool is operated for the benefit of individual governmental units located within the pool's geographic area and is considered a self-sustaining risk pool that will provide coverage for its members up to \$100,000 per insured event. The pool obtains independent coverage for insured events in excess of that limit and the District has essentially transferred all related risk to the pool.

The District participates in Fulmont Workers' Compensation Plan, a risk-sharing pool, to insure Workers' Compensation claims. This is a public entity risk pool created under Article 5 of the Workers' Compensation Law, to finance liability and risks related to workers' compensation claims. The District's share of the liability for unbilled and open claims is expected to be covered by existing assets of the Plan.

NOTE 12 – DONOR-RESTRICTED ENDOWMENTS

The District administers endowment funds, which are restricted by the donor for the purposes of scholarships.

The District authorizes expenditures from donor-restricted endowments in compliance with the wishes expressed by the donor, which varies among the unique endowments administered by the District.

NOTE 13 – CONTINGENCIES AND COMMITMENTS

The District has received grants, which are subject to audit by agencies of the state and federal governments. Such audits may result in disallowances and a request for a return of funds. Based on prior years' experience, the District's administration believes disallowances, if any, will be immaterial.

The District does not accrue a liability for accumulating, nonvesting sick leave, since payment is based on an uncontrollable future event (sickness). In accordance with the provisions of GASB #16, the value for accumulating, nonvesting sick leave is considered a contingent liability. The District reports \$3,156,403 for accumulating, nonvesting sick leave.

NOTE 14 – TAX ABATEMENTS

The District has no tax abatements as of the year ended June 30, 2018.

MAYFIELD CENTRAL SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 15 – RESTATEMENT OF NET POSITION

For the fiscal year ended June 30, 2018, the District implemented GASB Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other than Pensions*. The implementation of Statement No. 75 resulting in the reporting of a liability and deferred inflows of resources related to the District's other post-employment benefits. The District's net position has been restated as follows:

Net Position beginning of year as previously stated	\$ 19,126,793
GASB Statement No. 75 implementation:	
Difference Beginning OPEB Liability and previously recorded OPEB Liability	<u>(38,448,526)</u>
Net position beginning of year as restated	\$ <u>(19,321,733)</u>

NOTE 16 – SUBSEQUENT EVENTS

The District has evaluated subsequent events through the issuance date of the financial statements. No matters were considered material to the issued financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT

REQUIRED SUPPLEMENTARY INFORMATION

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE – BUDGET (NON-GAAP BASIS) AND ACTUAL – GENERAL FUND**

FOR THE YEAR ENDED JUNE 30, 2018

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Revenues</u>	<u>Final Budget Variance with Budgetary Actual Over (Under)</u>
REVENUES:				
Local Sources				
Real property taxes	\$ 7,523,031	\$ 7,523,031	\$ 6,394,352	\$ (1,128,679)
Real property tax items	15,000	15,000	1,143,720	1,128,720
Charges for services	79,500	79,500	137,014	57,514
Use of money and property	67,000	67,000	62,811	(4,189)
Miscellaneous	100,000	100,000	444,369	344,369
Total Local Sources	<u>7,784,531</u>	<u>7,784,531</u>	<u>8,182,266</u>	<u>397,735</u>
State Sources	<u>9,541,250</u>	<u>9,541,250</u>	<u>9,127,382</u>	<u>(413,868)</u>
Federal Sources	<u>80,000</u>	<u>80,000</u>	<u>125,177</u>	<u>45,177</u>
Total Revenues	<u>17,405,781</u>	<u>17,405,781</u>	<u>17,434,825</u>	<u>29,044</u>
OTHER FINANCING SOURCES				
Transfers from other funds	<u>220,000</u>	<u>220,000</u>	<u>0</u>	<u>(220,000)</u>
Total Revenues and Other Financing Sources	<u>17,625,781</u>	<u>17,625,781</u>	<u>17,434,825</u>	<u>\$ (190,956)</u>

See paragraph on supplementary schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT

REQUIRED SUPPLEMENTARY INFORMATION

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE – BUDGET (NON-GAAP BASIS) AND ACTUAL – GENERAL FUND**

FOR THE YEAR ENDED JUNE 30, 2018

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Expenditures</u>	<u>Year End Encumbrances</u>	<u>Final Budget Variance With Budgetary Actual and Encumbrances (Over) Under</u>
EXPENDITURES					
General Support					
Board of Education	19,004	23,499	21,131	\$ 0	\$ 2,368
Central administration	211,300	210,180	214,164	0	(3,984)
Finance	191,500	191,693	232,801	30	(41,138)
Staff	60,000	60,000	53,201	0	6,799
Central services	1,347,500	1,450,427	1,416,775	34,653	(1,001)
Special items	327,000	327,000	303,927	0	23,073
Instructional					
Instruction, administration and improvements	454,250	450,940	422,999	0	27,941
Teaching – regular school	4,676,400	4,676,748	4,326,166	3,851	346,731
Programs for children with handicapping conditions	2,438,000	2,423,000	2,412,132	0	10,868
Occupational education	440,000	440,000	441,650	0	(1,650)
Special schools	3,500	3,500	0	0	3,500
Instructional media	310,250	251,717	210,131	471	41,115
Pupil services	699,750	709,750	657,414	0	52,336
Pupil Transportation	780,300	1,034,111	932,033	0	102,078
Employee Benefits	5,636,428	5,651,428	5,073,544	0	577,884
Debt Service	889,830	889,830	775,826	0	114,004
Total Expenditures	<u>18,485,012</u>	<u>18,793,823</u>	<u>17,493,894</u>	<u>39,005</u>	<u>1,260,924</u>
Transfers to other funds	<u>15,000</u>	<u>15,000</u>	<u>14,352</u>	<u>0</u>	<u>648</u>
Total Expenditures and Other Uses	<u>18,500,012</u>	<u>18,808,823</u>	<u>17,508,246</u>	<u>\$ 39,005</u>	<u>\$ 1,261,572</u>
NET CHANGE IN FUND BALANCE	(874,231)	(1,183,042)	(73,421)		
FUND BALANCE – BEGINNING	<u>5,155,143</u>	<u>5,155,143</u>	<u>5,155,143</u>		
FUND BALANCE – ENDING	<u>\$4,280,912</u>	<u>\$ 3,972,101</u>	<u>\$ 5,081,722</u>		

See paragraph on supplemental schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF FUNDING PROGRESS OTHER POST-EMPLOYMENT BENEFITS
FOR THE YEAR ENDED JUNE 30, 2018

Measurement Date	June 30, 2018
Total OPEB Liability	
Service cost	\$ 909,593
Interest	1,639,394
Change of benefit terms	0
Differences between expected and actual experience	0
Change of assumptions or other inputs	(2,323,978)
Benefit payments	<u>(1,372,863)</u>
Net change in total OPEB liability	(1,147,854)
Total OPEB Liability - beginning	<u>46,479,564</u>
Total OPEB Liability - ending	<u><u>\$ 45,331,710</u></u>
Covered-employee payroll	\$ 7,156,455
Total OPEB liability as a percentage of covered-employee payroll	633.44%
Plan's fiduciary net position	\$ 0
Net OPEB Liability	\$ 45,331,710

See paragraph on supplemental schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF THE LOCAL GOVERNMENT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
FOR THE YEARS ENDED JUNE 30, 2018, 2017, 2016 AND 2015

NYS Teachers' Retirement System

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's proportion of the net pension liability (asset)	0.035202%	0.035572%	0.033898%	0.034216%
District's proportionate share of the net pension liability (asset)	\$ (267,571)	\$ 380,994	\$ (3,520,874)	\$ (3,811,461)
District's covered-employee payroll	5,822,310	5,693,447	5,610,272	4,687,467
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	4.60%	6.69%	62.76%	81.31%
Plan fiduciary net position as a percentage of the total pension liability (asset)	100.70%	99.00%	110.50%	111.48%

NYS Employees' Retirement System

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's proportion of the net pension liability (asset)	0.0058131%	0.0057559%	0.0058160%	0.0060950%
District's proportionate share of the net pension liability (asset)	\$ 187,614	\$ 540,835	\$ 933,476	205,903
District's covered-employee payroll	1,737,330	1,643,427	1,630,743	1,729,471
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	10.8%	32.9%	57.2%	11.9%
Plan fiduciary net position as a percentage of the total pension liability	98.2%	94.7%	90.7%	97.9%

See paragraph on supplemental schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF LOCAL GOVERNMENT CONTRIBUTIONS
FOR THE YEARS ENDED JUNE 30, 2018, 2017, 2016 AND 2015

NYS Teachers' Retirement System

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 570,586	\$ 656,402	\$ 743,922	\$ 821,452
Contributions in relation to the contractually required contribution	<u>570,586</u>	<u>656,402</u>	<u>743,922</u>	<u>821,452</u>
Contribution deficiency (excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
District's covered-employee payroll	\$ 5,822,310	\$ 5,693,447	\$ 5,610,272	\$ 4,687,467
Contribution as a percentage of covered-employee payroll	9.80%	11.53%	13.26%	17.52%

NYS Employees' Retirement System

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 247,082	\$ 250,814	\$ 254,890	\$ 342,392
Contributions in relation to the contractually required contribution	<u>247,082</u>	<u>250,814</u>	<u>254,890</u>	<u>342,392</u>
Contribution deficiency (excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
District's covered-employee payroll	\$ 1,737,330	\$ 1,643,427	\$ 1,630,743	\$ 1,729,471
Contribution as a percentage of covered-employee payroll	14.22%	15.26%	15.63%	19.80%

See paragraph on supplemental schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT

SUPPLEMENTARY INFORMATION

**SCHEDULE OF CHANGE FROM ADOPTED BUDGET TO FINAL BUDGET –
GENERAL FUND**

FOR THE YEAR ENDED JUNE 30, 2018

ADOPTED BUDGET	\$ 18,500,012
ADDITIONS:	
Appropriated reserves	<u>308,811</u>
FINAL BUDGET	<u><u>\$ 18,808,823</u></u>

SECTION 1318 OF REAL PROPERTY TAX LAW LIMIT CALCULATION

FOR THE YEAR ENDED JUNE 30, 2018

2018-2019 voter-approved expenditure budget	\$ 18,769,500
Maximum allowed (4% of 2018-2019 budget)	750,780
General Fund Fund Balance Subject to Section 1318 of Real Property Tax Law:	
Unrestricted fund balance:	
Assigned fund balance	971,961
Unassigned fund balance	<u>802,351</u>
Total unrestricted fund balance	1,774,312
Less:	
Appropriated fund balance and encumbrances	<u>971,961</u>
General Fund Fund Balance Subject to Section 1318 of Real Property Tax Law	<u><u>\$ 802,351</u></u>
Actual percentage	4.27%

See paragraph on supplemental schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT

SUPPLEMENTARY INFORMATION

SCHEDULE OF CAPITAL PROJECT FUND – PROJECT EXPENDITURES AND FINANCING SOURCES

FOR THE YEAR ENDED JUNE 30, 2018

<u>Project Title</u>	<u>Original Appropriation</u>	<u>Revised Appropriation</u>	<u>Expenditures</u>			<u>Unexpended Balance</u>	<u>Methods of Financing</u>			<u>Fund Balance</u>
			<u>Prior Year</u>	<u>Current Year</u>	<u>Total</u>		<u>Other Sources</u>	<u>State Aid</u>	<u>Total</u>	
Building the Future, Restoring the Past	\$ 15,510,000	\$ 15,510,000	\$3,722,515	\$4,790,422	\$8,512,937	\$ 6,997,063	\$ 439,729	\$ 0	\$ 439,729	\$ (8,073,208)
Smart Schools Bond Act	840,880	840,880	0	369,595	369,595	471,285	0	369,595	369,595	0
TOTALS	<u>\$ 16,350,880</u>	<u>\$ 16,350,880</u>	<u>\$3,722,515</u>	<u>\$5,160,017</u>	<u>\$8,882,532</u>	<u>\$ 7,468,348</u>	<u>\$ 439,729</u>	<u>\$ 369,595</u>	<u>\$ 809,324</u>	<u>\$ (8,073,208)</u>

See paragraph on supplemental schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT

SUPPLEMENTARY INFORMATION

NET INVESTMENT IN CAPITAL ASSETS

FOR THE YEAR ENDED JUNE 30, 2018

CAPITAL ASSETS, NET		\$ 30,916,102
ADD:		
Unspent bond anticipation note proceeds	\$ 7,202,503	
DEDUCT:		
Bond anticipation note payable	14,975,000	
Short-term portion of bonds payable	275,000	
Long-term portion of bonds payable	<u>1,570,000</u>	
		<u>16,820,000</u>
NET INVESTMENT IN CAPITAL ASSETS		<u><u>\$ 21,298,605</u></u>

See paragraph on supplemental schedules included in independent auditors' report.

MAYFIELD CENTRAL SCHOOL DISTRICT
FEDERAL AWARD PROGRAM INFORMATION
(SINGLE AUDIT)

(UNIFORM GUIDANCE)

JUNE 30, 2018



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the President and the Other Members
of the Board of Education of the
Mayfield Central School District
Mayfield, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Mayfield Central School District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated October 16, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Mayfield Central School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Mayfield Central School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Mayfield Central School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mayfield Central School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

WEST & COMPANY CPAs PC

Gloversville, New York
October 16, 2018



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

To the President and the Other Members
of the Board of Education of the
Mayfield Central School District
Mayfield, New York

Report on Compliance for Each Major Federal Program

We have audited Mayfield Central School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement*, that could have a direct and material effect on each of Mayfield Central School District's major federal programs for the year ended June 30, 2018. Mayfield Central School District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Mayfield Central School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulation* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Mayfield Central School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Mayfield Central School District's compliance.

Opinion on Each Major Federal Program

In our opinion, Mayfield Central School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of the Mayfield Central School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Mayfield Central School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Mayfield Central School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

WEST & COMPANY CPAs PC

Gloversville, New York
October 16, 2018

MAYFIELD CENTRAL SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2018

Federal Grantor/Pass-Through Grantor/Program	Federal CFDA Number	Pass-through Grantor's Number	Federal Expenditures
<u>U.S. DEPARTMENT OF EDUCATION</u>			
Passed Through NYS Education Department			
Title I - Grants to Local Educational Agencies	84.010	0021180970	\$ 241,439
Title I - Grants to Local Educational Agencies	84.010	0021170970	66,703
Improving Teacher Quality State Grants	84.367	0147180970	29,629
Improving Teacher Quality State Grants	84.367	0147170970	13,602
Rural Education	84.358	0006180970	11,467
Special Education Cluster			
Special Education - Grants to States	84.027	0032180271	210,090
Special Education - Preschool Grants	84.173	0033180271	4,970
Total Special Education Cluster			<u>215,060</u>
Total U.S. Department of Education			<u>577,900</u>
<u>U.S. DEPARTMENT OF AGRICULTURE</u>			
Passed Through NYS Education Department			
Child Nutrition Cluster:			
Non-Cash Assistance (Food Distribution)			
National School Lunch Program	10.555	N/A	23,230
Cash Assistance			
School Breakfast Program	10.553	N/A	42,855
National School Lunch Program	10.555	N/A	182,945
Total Child Nutrition Cluster			<u>249,030</u>
Total U.S. Department of Agriculture			<u>249,030</u>
TOTAL FEDERAL AWARDS EXPENDED			<u><u>\$ 826,930</u></u>

See notes to schedule of expenditures of federal awards.

MAYFIELD CENTRAL SCHOOL DISTRICT

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of expenditures of federal awards presents the activity of federal award programs administered by the District, which is described in Note 1 to the District's accompanying financial statements, using the modified accrual basis of accounting. Federal awards that are included in the schedule may be received directly from federal agencies, as well as federal awards that are passed through from other government agencies. The information is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Indirect costs may be included in the reported expenditures, to the extent that they are included in the federal financial reports used as the source for the data presented. Certain of the District's federal award programs have been charged with indirect costs, based upon an established rate applied to overall expenditures. There is no other indirect cost allocation plan in effect.

Matching costs (the District's share of certain program costs) are not included in the reported expenditures.

The basis of accounting varies by federal program consistent with the underlying regulations pertaining to each program.

The amounts reported as federal expenditures were obtained from the federal financial reports for the applicable program and periods. The amounts reported in these reports are prepared from records maintained for each program, which are reconciled with the District's financial reporting system.

NOTE 2 – FOOD DISTRIBUTION

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed. At June 30, 2018, the District had food commodities totaling \$10,502 in inventory.

NOTE 3 – INDIRECT COST RATE

The District has elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4 – CLUSTERS

The special education cluster consists of Special Education – Grants to States and Special Education – Preschool Grants.

The child nutrition cluster consists of food distribution, School Breakfast Program, and National School Lunch Program.

NOTE 5 – SUBRECIPIENTS

No amounts were provided to subrecipients.

MAYFIELD CENTRAL SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018

A. SUMMARY OF AUDITORS' RESULTS

Financial Statements

1. Type of auditors' report issued: unmodified
2. Internal control over financial reporting:
 - a. Material weakness(es) identified? ___Yes XNo
 - b. Significant deficiency(ies) identified? ___Yes XNo
3. Noncompliance material to financial statements noted? ___Yes XNo

Federal Awards

1. Internal control over major programs:
 - a. Material weakness(es) identified? ___Yes XNo
 - b. Significant deficiency(ies) identified? ___Yes XNo
2. Type of auditors' report issued on compliance for major programs: unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516? ___Yes XNo
4. Identification of major programs:

CFDA Number

Name of Federal Program

84.027
84.173

Special Education - Grants to States
Special Education - Preschool Grants

5. Dollar threshold used to distinguish between type A and B programs: \$750,000.
6. Auditee qualified as low-risk auditee? XYes ___No

B. FINDINGS – BASIC FINANCIAL STATEMENT AUDIT

None.

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

None.

MAYFIELD CENTRAL SCHOOL DISTRICT

AUDITED FINANCIAL STATEMENTS

EXTRACLASSROOM ACTIVITY FUNDS

JUNE 30, 2018



INDEPENDENT AUDITORS' REPORT

To the President and the Other Members of
the Board of Education of the
Mayfield Central School District
Mayfield, New York

We have audited the accompanying statement of assets and liabilities arising from cash transactions of the Extraclassroom Activity Funds of Mayfield Central School District as of June 30, 2018, and the related statement of revenues collected and expenses paid for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

Insufficient accounting controls are exercised over cash receipts at the point of collections to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances of the Extraclassroom Activity Funds of the Mayfield Central School District as of June 30, 2018, and the revenues collected and expenses paid for the year then ended, on the basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

WEST & COMPANY CPAs PC

Gloversville, New York
October 16, 2018

MAYFIELD CENTRAL SCHOOL DISTRICT

EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS

FOR THE YEAR ENDED JUNE 30, 2018

ASSETS	
Cash	\$ 39,216
TOTAL ASSETS	<u>\$ 39,216</u>
LIABILITIES AND CLUB BALANCES	
Liabilities	\$ 1,623
Club balances	<u>37,593</u>
TOTAL LIABILITIES AND CLUB BALANCES	<u>\$ 39,216</u>

See notes to financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT

EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF REVENUES COLLECTED AND EXPENSES PAID

FOR THE YEAR ENDED JUNE 30, 2018

	Balance July 1, 2017	Receipts	Disbursements	Balance June 30, 2018
Class of 2017	\$ 670	\$ 0	\$ 670	\$ 0
Class of 2018	6,789	23,585	29,160	1,214
Class of 2019	1,868	1,000	500	2,368
Class of 2020	3,525	1,185	732	3,978
Class of 2021	2,250	2,511	1,700	3,061
Class of 2022	1,538	8,246	6,653	3,131
Class of 2023	0	5,657	3,294	2,363
Yearbook Club	7,669	4,904	11,087	1,486
Student Council	1,821	335	758	1,398
Student Council - Prom Party	5	1,452	1,457	0
Student Council - Awards	537	538	1,025	50
National Honor Society	499	112	466	145
Band Boosters Club	2,266	10,701	6,603	6,364
Drama Club	12,416	22,830	25,457	9,789
Outdoor Club	88	44	0	132
Key Club	19	4,440	2,930	1,529
Yearbook Club - 6th Grade	77	5,197	5,064	210
Just Run Club - 6th grade	0	5,565	5,448	117
Brainstorm	0	210	0	210
Sales Tax	2,174	1,314	1,865	1,623
Interest	35	13	0	48
TOTALS	\$ 44,246	\$ 99,839	\$ 104,869	\$ 39,216

See notes to financial statements.

MAYFIELD CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Extraclassroom Activity Funds of the Mayfield Central School District represent funds of the students of the District. The Board of Education exercises general oversight of these funds. The Extraclassroom Activity Funds are independent of the District with respect to its financial transactions and the designation of student management. However, since the Board of Education does exercise general oversight, these funds and their corresponding cash accounts are reflected in the fiduciary agency fund of the basic financial statements of the District.

The books and records of the Mayfield Central School District's Extraclassroom Activity Funds are maintained on the cash basis of accounting. Under this basis of accounting, revenues are recognized when cash is received and expenditures are recognized when cash is disbursed.

NOTE 2 – MANAGEMENT LETTER

Management letter items associated with the Extraclassroom Activity Funds are included in the management letter associated with the District's basic financial statements.



October 16, 2018

To the President and the Other Members of
the Board of Education of the
Mayfield Central School District
Mayfield, New York

Re: Management Letter
June 30, 2018

Dear Board Members:

In planning and performing our audit of the basic financial statements of the Mayfield Central School District for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and improving operating efficiency. This letter summarizes our comments and recommendations regarding those matters. We previously reported on the District's internal control in our report dated October 16, 2018. This letter does not affect our report dated October 16, 2018, on the financial statements of Mayfield Central School District.

Our comments and recommendations for the year ended June 30, 2018, are as follows:

Prior-Year Conditions

1) General Fund

Prior Condition: A2770, miscellaneous revenue account, contains many types of receipts that should be posted to separate ledger accounts as appropriate.

Status: This condition was corrected as of June 30, 2018.

2) **Extraclassroom Activity Funds**

Prior Condition: During testing the following items for the year ended June 30, 2017, were noted 2 instances where the clubs failed to pay sales tax. Additionally, several profit and loss and inventory control documents were not completed and a few required signatures were missing.

Status: This condition is unchanged for June 30, 2018.

Recommendation: We recommend that the Central Treasurer, clubs and their advisors review procedures to make sure extraclassroom activities comply with New York State Pamphlet #2.

3) **Books and Records**

Prior Condition: The books and records of the District were not complete at the time of audit. Several adjustments were proposed during fieldwork and revised trial balances for the General Fund were received after fieldwork.

Status: This condition was corrected as of June 30, 2018.

4) **Cash Reconciliations**

Prior Condition: We noted that bank reconciliations had old outstanding checks on them.

Status: This condition is unchanged as of June 30, 2018.

Recommendation: The outstanding check lists need to be reviewed periodically. Older items need to be investigated and removed in a timely manner.

5) **Treasurers' Reports**

Prior Condition: Although the variances are not material, treasurer reports for many accounts do not agree to the general ledger.

Status: This condition was corrected as of June 30, 2018.

6) **Single Audit**

Prior Condition: During testing of the School Lunch Program the following items were noted:

- a) The income verification process was completed properly, however, the annual verification form was submitted with incorrect information.

Status: This condition was corrected as of June 30, 2018.

- b) Out of 37 applications tested for free and reduced price school meals/milk, 1 application was not verified correctly.

Status: This condition was corrected as of June 30, 2018.

7) **Extraclassroom Activity Funds**

Prior Condition: Of 44 transaction selected for testing, there were 3 instances that were not valid extraclassroom activity fund transactions. The fund was used as a conduit for processing in and out transactions for athletic teams, awards or other items of this nature.

Status: This condition remains unchanged as of June 30, 2018.

Recommendation: We recommend that the Central Treasurer review procedures to make sure extraclassroom activities comply with New York State Pamphlet #2.

8) **General Fund – Unassigned Fund Balance**

Prior Condition: Unassigned Fund Balance exceeds 4% of the subsequent year's General Fund appropriation budget. Real Property Tax Law states that Unassigned Fund Balance should not exceed 4% of subsequent year's General Fund appropriation budget.

Status: This condition remains unchanged as of June 30, 2018.

Recommendation: We recommend that Board of Education take the necessary actions to reduce the District's General Fund Undesignated Fund Balance to statutory levels.

Current-Year Conditions

1) **General Fund Budget**

Condition: Although not overspent in total we noted 4 of the 17 budget groupings had deficits.

Recommendation: We recommend the business office review the budget and make the necessary budget transfers.

* * * * *

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and recommendations with various District personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

We appreciate the courtesies, assistance and cooperation extended to us by the Business Office during our audit. Please feel free to contact us regarding our comments and recommendations, or any other matters that may come to your attention, at your convenience.

Very truly yours,

WEST & COMPANY CPAs PC

WEST & COMPANY CPAs PC